

## Information Required for your Rental Property

If your property is rented through an agent please provide a copy of the annual rental statement.

If you have obtained a tax depreciation report please provide a copy of the report. If we have already seen this we will have a copy on file.

If you have purchased a new rental property, please provide us with a copy of the purchase contract, the loan contract, and settlement statement.

### Income

- Total rent received
- Insurance payouts
- Government rebates
- Tenant Contributions towards expenses
- Any other income relating to the property

### Expenses

- Advertising for Tenants
- Bank fees & charges
- Body Corporate
- Borrowing Costs
- Cleaning
- Council Rates
- Gardening / Lawn Mowing
- Insurance
- Interest – Mortgage & Line of Credit
- Land Tax
- Legal Fees
- Pest Control
- Property agent fees / commissions
- Repairs and maintenance
- Postage
- Stationery
- Telephone
- Water charges
- Any other expense relating to the property